

Ficheall.ie

Primary Teachers Promoting Chess

Ficheall.ie

Ficheall is the network of primary school teachers in Ireland who promote chess in their classrooms and schools for the social and cognitive benefits it has for students.

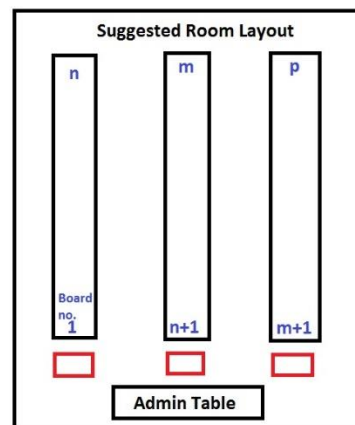
Tournament Details:

- **Students:** Ficheall.ie tournaments typically involve 160 primary school students ranging from 2nd to 6th class.
- **Chaperones:** Schools decide on the number of chaperones to send with their chess teams keeping in line with their own supervision and insurance policies. Chaperones (typically teachers and SNA's) are responsible for the students in their care at a Ficheall.ie tournament.
- **Times:** the venue is required for five hours in total from 9am until 2pm
- **Insurance:** Ficheall.ie takes out insurance with Allianz to cover the tournaments it organises each year.

Tournament Checklist:

Ficheall.ie has a number of simple requirements of any venue to host a venue. The most obvious of these is enough space for tables and chairs to host 160 students and chaperoning students. See the tournament checklist on the next page for a detailed list of these requirements.

Once the venue is reviewed using the checklist, the completed checklist can be photographed and emailed to info@ficheall.ie.



Notes

- Key:
Results Chair
Admin Table: 6 ft min
Two chairs

Reimbursement:

The checklist includes a section to indicate the cost of using the venue as detailed.

- **Community Halls & Hotels:** Once a tournament has been satisfactorily completed an invoice can be emailed to invoices@ficheall.ie and the amount paid in due course
- **Schools:** Schools who provide their hall or another venue free-of-charge will avail of half price entry fees and will also benefit by not incurring transportation costs. Hosting a Ficheall tournament is a great method of showcasing a school.

Tournament Venue Checklist

Venue: _____

Item	Detail	Tick
1. Parking, drop-off & pick-up	School teams may arrive by bus or by car. A Ficheall.ie tournament typically involves between 5 and 10 schools. <ul style="list-style-type: none"> Is there adequate drop-off and parking facilities? 	Yes
2. Toilets	It is the responsibility of the school chaperones to supervise students as they walk to and from the toilet facilities <ul style="list-style-type: none"> Are there sufficient toileting facilities for the students? Are the toilets close to the main chess-playing area? 	Yes Yes
3. Heating, Health & Safety	Many of Ficheall.ie tournaments take place in January, February and March when conditions can be cold. <ul style="list-style-type: none"> Can the venue be heated sufficiently for this time of year? Is there a stocked First Aid kit available at the venue for minor injuries? 	Yes Yes
4. Hall Setup	<ul style="list-style-type: none"> Will staff at the venue set up the tables and chairs <u>before</u> the event starts (9am)? (See also section on tables and chairs) Are there available power sockets in the chess-playing area for the arbiter to plug in a laptop, printer and projector? Can paper/card be temporarily blue-tacked to the playing space walls for the purposes of displaying fixtures? 	Yes Yes Yes
5. Breaktime Facilities	<ul style="list-style-type: none"> Will a tea/coffee station be provided for chaperoning adults (teachers and SNAs) to have with their lunch (such as a kitchenette or separate room)? 	Yes
6. Tables and Chairs	<p>Ficheall.ie tournaments host approximately 160 students. A venue therefore requires approximately 170 chairs and 166 feet of table length (made up of 4-, 6- and 8-foot tables).</p> <p>While these are the desired number of tables and chairs for a Ficheall.ie tournament, venues with smaller numbers of tables and chairs will also be considered.</p>	<p>Total available chairs:</p> <p>_____</p> <p>Total available tables:</p> <p>_____</p>
7. Dimensions of hall	<p>Please list the approximate dimensions of the hall in metres:</p>	<p>Width:</p> <p>_____ metres</p> <p>Length:</p> <p>_____ metres</p>
8. Cost of Venue	Please indicate the cost of using the venue as detailed in sections 1 to 7 above:	€ _____
Checklist completed by:		Date: